

CHILDREN YOUTH AND WOMEN'S HEALTH SERVICE HUMAN RESEARCH ETHICS COMMITTEE

AUDIT SUBMISSIONS

An audit is broadly defined as an 'activity where the primary purpose is to monitor, evaluate or improve the quality of health care delivered by a health care provider' (*When Does Quality Assurance in Health Care Require Independent Ethical Review?* NHMRC 2003 p3)

To facilitate the conduct of audits the CYWHS HREC will waive the need for the proposal to go before the full committee provided the Committee Chair or approved delegate of the committee is satisfied that no substantive ethical issues have been raised.

Audit review falls into one of two categories i) full committee review ii) Chair only review. For information about these two categories and more general information about the submission of audits please see [Guidelines for the Preparation of Audit Submissions](#).

Those wishing to undertake an audit will need to complete the [Audit Application Form](#) and forward it to the CYWHS HREC. In cases where an audit application requires full committee review **12** copies should be submitted, for Chair only review **1** copy will suffice.